



TOUR FIT/GROUP RATE AGREEMENT

for



Ross Marrington
BCgolfguide.com
1524 Woodridge Road, Kelowna BC V1W 3B4
Telephone: 1.877.223.7226 | Facsimile: 250.XXX.XXXX
Email: ross@bcgolfguide.com | Website: www.bcgolfguide.com

2015 FIT/GROUP ROOM RATES

	10.01.14- 04.30.15	05.01.15- 05.31.15	06.01.15- 06.25.15	06.26.15- 08.31.15	09.01.15- 09.30.15	10.01.15- 04.30.16
Accent Inns Victoria	\$61	\$85	\$85	\$105	\$85	\$65
Accent Inns Vancouver Airport	\$65	\$85	\$85	\$105	\$85	\$65
Accent Inns Burnaby	\$75	\$95	\$95	\$115	\$95	\$75
Accent Inns Kelowna	\$61	\$85	\$85	\$112	\$85	\$65
Accent Inns Kamloops	\$61	\$85	\$85	\$110	\$85	\$65
Hotel Zed Victoria	\$84	\$109	\$119	\$129	\$119	\$99

- ❖ Room rates are in Canadian dollars and are based on single/double occupancy, per room, per night plus taxes and are net, non-commissionable
- ❖ Additional person(s) are \$10 per person, per room, per night plus taxes
- ❖ All room rates are subject to 10% Provincial Room Tax and 5% Goods & Services Tax

Sally Chan | Regional Sales Manager | Accent Inns | Hotel Zed
Corporate Office: 2925 Douglas Street, Victoria, BC V8T 4M8
Telephone: 250.360.1511 | Cellular: 250.888.7552 | Facsimile: 250.361.9820
Email: schan@accentinns.com | Website: www.accentinns.com | Website: www.hotelzed.com



FIT/GROUP AGREEMENT POLICY & PROCEDURES

SALES CONTACT INFORMATION:

Sally Chan, Regional Sales Manager – Accent Inns British Columbia & Hotel Zed Victoria
 Corporate Office: 2925 Douglas Street, Victoria BC V8T 4M8
 Telephone: 250.360.1511 | Cellular: 250.388.7552 | Email: schan@accentinns.com

FIT RESERVATIONS:

Up to 4 guest rooms per night

GROUP RESERVATIONS:

5 guest rooms or more per night

FIT/GROUP ROOM(S) ON REQUEST BASIS:

All FIT/Group reservations without room allotment are accepted based on availability

FIT ROOM ALLOTMENT:

	Date (From)	Date (To)	Room Type	Daily Allotment	Release Period
Accent Inns Victoria					48 hours
Accent Inns Vancouver Airport					48 hours
Accent Inns Burnaby					48 hours
Accent Inns Kelowna					48 hours
Accent Inns Kamloops					48 hours
Hotel Zed Victoria					48 hours

GROUP ROOM ALLOTMENT:

	Date (From)	Date (To)	Room Type	Daily Allotment	Release Period
Accent Inns Victoria					14 days
Accent Inns Vancouver Airport					14 days
Accent Inns Burnaby					14 days
Accent Inns Kelowna					14 days
Accent Inns Kamloops					14 days
Hotel Zed Victoria					14 days

FIT/GROUP ROOM(S) ON SELL & REPORT BASIS:

All FIT/Group Reservations are accepted based on open availability and reporting sales to Central Reservations:

Email: accent@accentinns.com | Toll-Free: 1.800.663.0298 within North America | Telephone: 604.273.3311
| Facsimile: 604.273.9522

Email: GetaBed@hotelzed.com | Toll-Free: 1.800.997.6797 within North America | Telephone: 250.388.4345
| Facsimile: 250.388.7613

FIT ROOMING LIST:

Please indicate the hotel(s) along with your company name, tour code, arrival/departure dates and guest name(s) at minimum 48 hours prior to arrival date by:

Email: accent@accentinns.com | Toll-Free: 1.800.663.0298 within North America | Telephone: 604.273.3311
| Facsimile: 604.273.9522

Email: GetaBed@hotelzed.com | Toll-Free: 1.800.997.6797 within North America | Telephone: 250.388.4345
| Facsimile: 250.388.7613

GROUP ROOMING LIST:

Please indicate the hotel(s) along with your company name, tour code, arrival/departure dates and guest names at minimum 21 days prior to arrival date by:

Email: accent@accentinns.com | Toll-Free: 1.800.663.0298 within North America | Telephone: 604.273.3311
| Facsimile: 604.273.9522

Email: GetaBed@hotelzed.com | Toll-Free: 1.800.997.6797 within North America | Telephone: 250.388.4345
| Facsimile: 250.388.7613

AMENDMENTS TO FIT/GROUP ROOMING LIST:

All amendments to FIT/Group rooming list are to be provided to our Central Reservations Office by:

Email: accent@accentinns.com | Toll-Free: 1.800.663.0298 within North America | Telephone: 604.273.3311
| Facsimile: 604.273.9522

Email: GetaBed@hotelzed.com | Toll-Free: 1.800.997.6797 within North America | Telephone: 250.388.4345
| Facsimile: 250.388.7613

FIT CANCELLATION:

- ❖ No charge if FIT reservation is cancelled 48 hours (2 days) prior to arrival date
- ❖ First night room and tax charge if FIT reservation is cancelled less than 48 hours (2 days) prior to arrival date
- ❖ Please indicate the hotel(s) along with your company name, tour code, arrival/departure dates and guest name(s) in writing and submit your FIT cancellation by email: accent@accentinns.com or by facsimile: 604.273.9522 | email: GetaBed@hotelzed.com or by facsimile: 250.388.7613

GROUP CANCELLATION:

- ❖ No charge if Group reservation is cancelled 30 days prior to arrival date
- ❖ First night room and tax charges if Group reservation is cancelled less than 30 days prior to arrival date
- ❖ Please indicate the hotel(s) along with your company name, tour code, arrival/departure dates and guest names in writing and submit your Group cancellation by email: accent@accentinns.com or by facsimile: 604.273.9522 | email: GetaBed@hotelzed.com or by facsimile: 250.388.7613

DIRECT BILL:

- ❖ Direct bill applications are subject to approval by our Assistant Controller/Corporate Office

FIT PREPAYMENT TERMS:

- ❖ Unless direct billing is established, all FIT reservations are subject to full prepayment at time of reservation
- ❖ Guest room keys cannot be issued if full prepayment is not received prior to arrival date

GROUP PREPAYMENT TERMS:

- ❖ Unless direct billing is established, all Group reservations are subject to full prepayment at minimum 30 days prior to arrival date
- ❖ For Group reservations booked less than 30 days prior to arrival date, prepayment is due immediately
- ❖ Guest room keys cannot be issued if full prepayment is not received prior to arrival date

PREPAYMENT OPTIONS:

- ❖ **Credit Card:** Visa, MasterCard, American Express, Diners Club, Discover, JCB are accepted and a signed credit card authorization master agreement is required along with a photocopy of the front and back of the credit card
- ❖ **Cheque:** Payment by cheque requires 5 business days for Canadian cheques and 15 business days for U.S. cheques to clear and will only be accepted for future reservation arrival date(s) that meet FIT/Group Prepayment Terms

CHECK IN:

3pm

CHECK OUT:

11am

BAGGAGE HANDLING:

Option available for Groups at \$3.50 per bag, in/out (round trip) plus 5% Goods & Services Tax

COMPLIMENTARY GUEST ROOM POLICY:

One complimentary guest room per night will be provided for the tour escort or driver with 15 paid guest rooms per night

UPGRADE OPTIONS:

- ❖ **Kitchenette Units at Accent Inns Victoria, Vancouver Airport, Burnaby, Kelowna, Kamloops:** Additional \$15 per room, per night plus applicable taxes
- ❖ **Suites at Accent Inns Victoria, Vancouver Airport, Kelowna, Kamloops:** Additional \$30 per room, per night plus applicable taxes
- ❖ **Suites at Accent Inns Burnaby:** Additional \$50 per room, per night plus applicable taxes
- ❖ **Suites at Hotel Zed Victoria:** Additional \$20 per room, per night plus applicable taxes

GROUP MEAL PLAN:

Group meal menus and private function space available upon request and are subject to availability. Please indicate number of persons, meal time(s) and date(s) request with rooming list.

FAMILY PLAN:

- ❖ Children age 16 and under stay complimentary when accompanied by an adult
- ❖ Additional adult(s) in guest room at \$10 per person, per room, per night plus applicable taxes
- ❖ Rollaway bed request available at \$10 per rollaway bed, per room, per night plus applicable taxes

COMPLIMENTARY VALUE-ADD INCLUSIONS AT ACCENT INNS:

- ❖ Free Fast WiFi
- ❖ Parking including for oversized vehicles and motorcoaches (**Note:** long term or extended parking may be subject to an additional charge)
- ❖ Local telephone calls
- ❖ Coffee/tea in guest rooms
- ❖ Signature Accent Inns duck
- ❖ Continental buffet breakfast at Accent Inns Victoria
- ❖ Shuttle service to/from YVR Vancouver Airport/Accent Inns Vancouver Airport
- ❖ Shuttle service from Accent Inns Vancouver Airport to Bridgeport Station - TransLink
- ❖ Shuttle service provided at Accent Inns Burnaby to/from within 10 minutes driving distance of Burnaby area (excluding Metropolis at Metrotown)

COMPLIMENTARY VALUE-ADD INCLUSIONS AT HOTEL ZED:

- ❖ Free Fast WiFi
- ❖ Parking including for oversized vehicles and motorcoaches
- ❖ Local telephone calls
- ❖ All day coffee/tea in hotel lobby
- ❖ Comic book
- ❖ Bike rentals
- ❖ 1967 Volkswagen shuttle service
- ❖ Activity entertainment lounge (ping pong tables, Wii, Rock Bank, Samsung 50" LED TVs)

TAXES:

- ❖ All room rates, upgrade options, family plan and pet friendly rooms are subject to 10% Provincial Room Tax and 5% Goods & Services Tax
- ❖ All meals are subject to 15% Service Gratuity and 5% Goods & Services Tax
- ❖ Optional portage services are subject to 5% Goods & Services Tax
- ❖ Meeting room rental fee, if applicable, are subject to 5% Goods & Services Tax

PET FRIENDLY:

Designated pet friendly guest rooms are available upon request at an additional cost.

Hotel Zed:

\$20

Accent Inns:

1st night: \$20

2nd night: \$20

3rd night: \$5

4th - 13th nights: \$0

Each week thereafter: \$40 flat rate

All pet friendly guest rooms add-on cost is per room, per night plus applicable taxes and includes our pet friendly welcome package of a towel, biscuits and plastic bags. Our pet policy will be provided upon check-in.

BIKE FRIENDLY:

Washing and tuning stations available at all locations of Accent Inns and Hotel Zed including advanced tool kit and rags for cleaning your bike. Hotel Zed also offers bike friendly designated guest rooms on the ground floor to store your bike in your own room.

LAUNDRY SERVICES:

Guest use coin operated washers and dryers available 24 hours at \$2 per wash or dry cycle at all locations

SUNDRY:

Bottle/can beverages, snacks and memorabilia are available for purchase at select locations

HOTEL MANAGEMENT CONTACT INFORMATION:

Destination	Telephone	General Manager	Assistant Manager
Accent Inns Victoria	250.475.7500	Chris Knight	Malcolm Stevens
Accent Inns Vancouver Airport	250.273.3311	Chris Browne	Sheena Brooks
Accent Inns Burnaby	604.473.5000	Joanne Wynn	Anita Fraess
Accent Inns Kelowna	250.862.8888	Mike Greenhalgh	Melanie Atkins
Accent Inns Kamloops	250.374.8877	Tim Mather	Jody Dawe
Hotel Zed Victoria	250.388.4345	Chris Knight	Jonathan Warrington

BLACK OUT & SOLD OUT DATES:

Please indicate company contact name, title, telephone, facsimile and email address for us to provide any black out and sold out date alerts:

Name:	Telephone:
Title:	Facsimile:
Company:	Email:

ACCEPTANCE:

By signing, **BCgolfguide.com** agrees to the Tour FIT/Group Rate Agreement and Policy & Procedures as outlined in the above pages.

Name:	Signature:
Title:	Date Signed:
Company:	

Name:	Sally Chan	Signature:	
Title:	Regional Sales Manager	Date Issued:	Revised December 8, 2014
Company:	Accent Inns & Hotel Zed	Date Signed:	

Please review all pages, sign, scan and return to Sally Chan, Regional Sales Manager by email at schan@accentinns.com or by facsimile at 250.361.9820 within 30 days of the date issued on this agreement.

Thank you for your business and on behalf of the entire team at Accent Inns Victoria, Vancouver Airport, Burnaby, Kelowna, Kamloops and Hotel Zed Victoria, we look forward to welcoming your guests!

Sally Chan | Regional Sales Manager | Accent Inns | Hotel Zed

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